How to Recall Answers

A Step-by-Step Guide

Recall All Answers

1.   Recall Answers – Before you begin submitting responses for your property, it is best practice to click "Recall Answers" in the top-right corner of the Property Detail screen. Lasso will recall as many previously submitted property responses as possible.

Note: It is recommended to only use this feature when first adding a property to a project. Any answers previously submitted will be overwritten and cannot be undone.

a.   Recall Previous Property Answers – Once you've clicked "Recall Answers," the Recall Previous Property Answers popup will appear. Click "Recall Property Answers" to begin the process. A green banner will appear, indicating the number of responses applied to your property.

Note: During this process, Lasso will recall answers based on the tags the Project Owner has assigned to each question. If you've answered questions with the same tags for your property in a past project, Lasso will automatically enter the most recent response submitted.

b. **Review Responses –** Once the process has completed, any responses that have been applied will displayed as answered, indicated by a green check mark. You can click a question to review and update responses as needed.
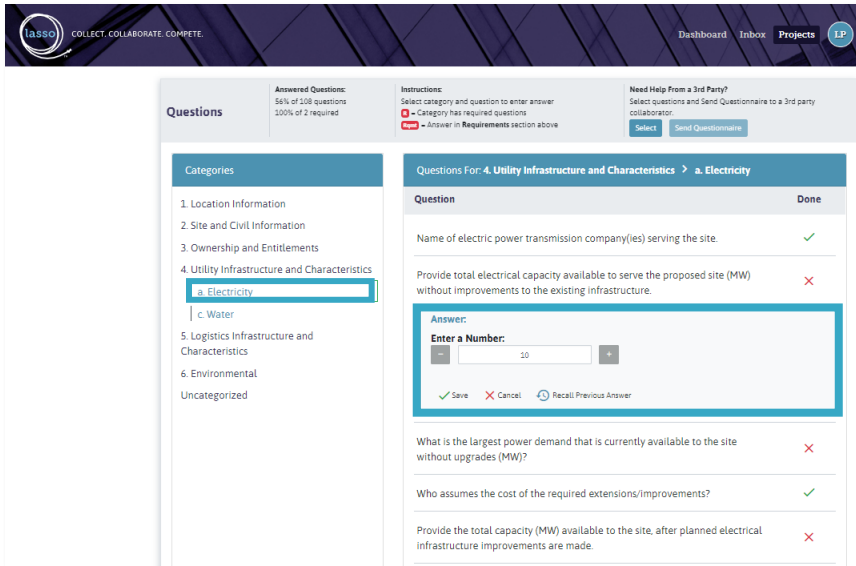
Recall Previous Answers

1.   Recall Previous Answer – In addition to Recall Answers, you can review questions one-by-one and recall previous responses on a question-by-question basis.

a.   Questions – Click a question to display the Answer field. Each question will have a Recall Previous Answer button that once clicked will automatically recall the most recent response for the property.

Note: During this process, Lasso will recall answers based on the tags the Project Owner has assigned to each question. If you've answered questions with the same tags for your property in a past project, Lasso will automatically enter the most recent response submitted.

Congratulations, you have successfully recalled responses on a project. Thank you for your participation.